

# ***WELCOME TO THE CITY OF DE SOTO***

---

**If you have comments or questions,**

**please contact City Hall at**

**Phone: 636-586-3326**

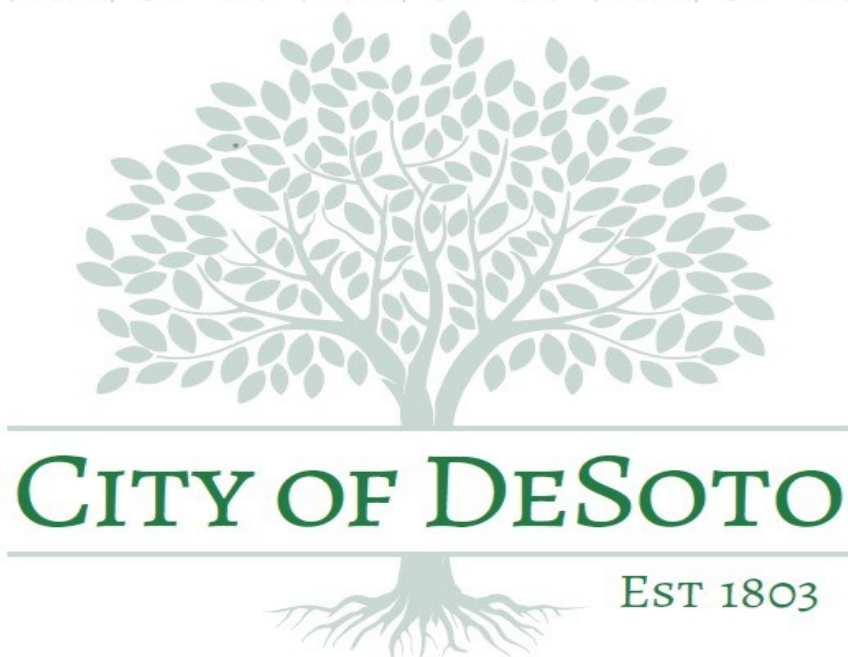
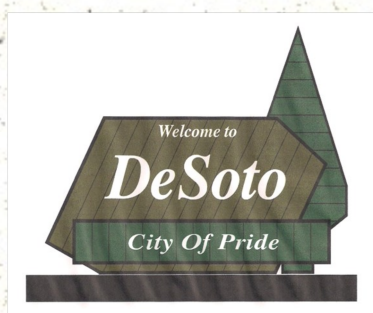
**Fax: 636-586-9201**

**or**

**visit our website at**

**[www.desotomo.com](http://www.desotomo.com)**

---



---

***INFORMATION ABOUT  
OUR CITY***

---

**2025**

**Revised January 2025**

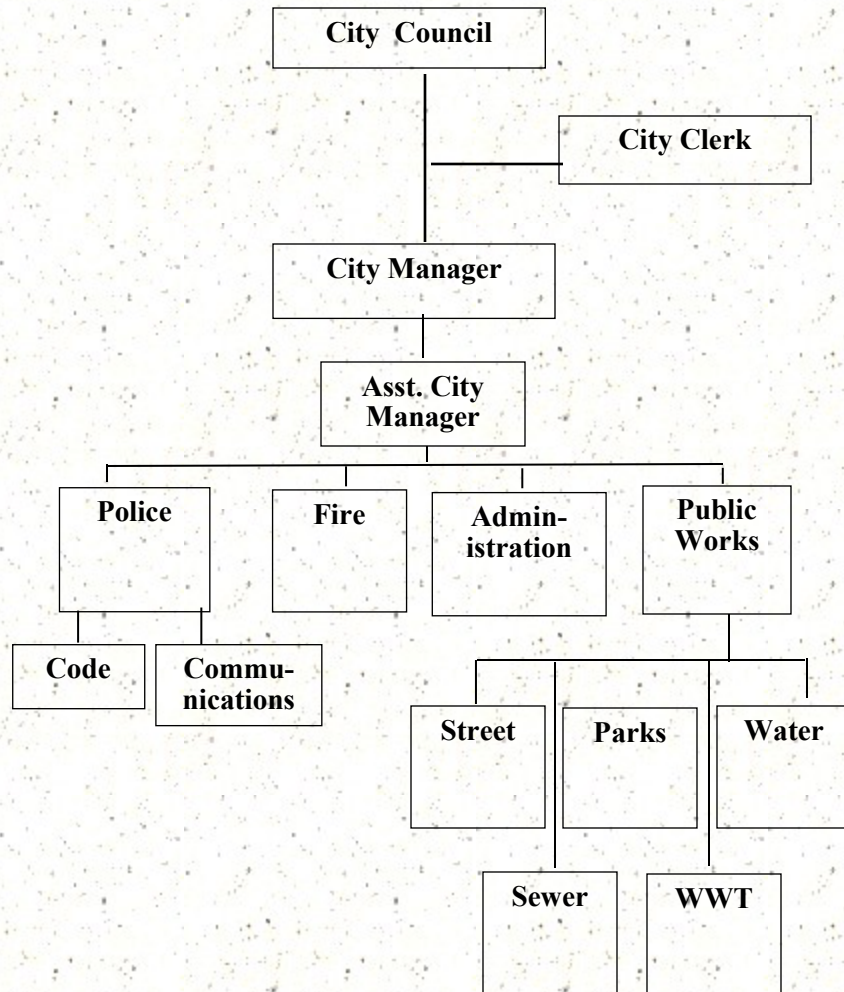
## CHURCHES IN THE CITY LIMITS



Journey Community Church	820 N. Main St.	
De Soto Christian Church	4151 Fountain City Rd.	586-2061
De Soto Community Church of God	300 W. Mineral St.	586-3211
De Soto Faith Assembly	800 Amvets Dr.	586-3641
First Assembly of God	12535 St. Rd. 21	586-2881
First Baptist Church	2000 Grace Way	586-2500
First United Methodist Church	200 Boyd St.	586-6431
Freewill Baptist Church	1401 S. Fifth St.	586-6788
Full Gospel Bible Assembly	457 Vineland School Rd.	
Gracelife Chapel	1000 N Main St	636-475-3000
Hope United Church of Christ	100 S. 3rd St.	
New Apostolic Church	400 N. Third St.	
Park View Baptist	1531 Hillcrest Dr.	586-2243
Redeemer Lutheran Church	1620 Boyd St.	586-8903
St. Andrew's United Methodist Church	1004 Rock Rd.	586-2472
St. Rose Catholic Church	504 S. Third St.	337-2212
Trinity Episcopal Church	202 W. Miller St.	586-2542

# CITY OF DE SOTO

## Organizational Chart



**CITY OF DE SOTO, MISSOURI**  
**CITY HALL**  
**17 BOYD STREET**  
**DE SOTO, MISSOURI 63020**  
**PHONE: 636-586-3326 FAX: 636-586-9201**  
**[www.desotomo.com](http://www.desotomo.com)**

### ***CITY COUNCIL MEMBERS***

Rich McCane-Mayor  
 Matt Franken Chairman Pro Tem  
 Kathy Smith  
 Randi Scharf  
 Todd Mahn

### ***CITY STAFF***

NAME	POSITION	PHONE NUMBER
Todd Melkus	City Manager	586-3326
Jeff McCreary	Chief of Police	586-8891
Julie Salisbury	Police Records Clerk	586-3326 x109
Ann Baker	City Clerk	586-3326 x101
Crystal Barton	Deputy City Clerk	586-3326 x102
Tasha Dennis	Finance Director	586-3326 x105
Kayla Thompson	Asst. Finance	586-3326 x103
Daphne Jennewein	Utility Billing Clerk	586-3326 x106
Anna Haverstick	Utility Billing Clerk	586-3326 x100
Mark Bishop	City Attorney	586-3326
Bryan Lindsey	Building Inspector	586-3888 x114
Charles Roop	Public Works Director	586-2499 x150

Incorporated in 1869, the City of De Soto is a third-class city with a population of 6,400 which utilizes the Council-Manager form of government.



## CITY CODE VIOLATION Most Common Offenses

A copy of the City Code is available at the Library or on line at [desotomo.com](http://desotomo.com)  
Some of the more frequent code violations are:

**Open Burning:** The Department of Natural Resources forbids burning of any refuse, garbage, leaves, rubbish or rubble inside the City limits. Recreation fires, such as BBQ's and hot dog roasts are permissible. Fire area can be no greater than 3' X 3'. Please call 586-3888 and 586-8891 before starting a fire.

**Grass/Weeds:** All noxious weeds and unattended vegetation within the City must be cut before reaching the height of seven inches. It is the responsibility of the property owner to mow/trim to the street/alley. See Section 220 of the City Code.

**Trees/Shrubs Trimmed:** Trees and shrubs cannot protrude onto sidewalks or streets/alleys. Trees must be trimmed with a clearance of 13 ft. from the street. All dead limbs/branches that could fall in the City right-of-way must be removed. This includes alleyways. Failure to maintain trees could cause an interruption in trash service. See Section 220 of the City Code.

**Abandoned Vehicles:** Any unlicensed vehicle is prohibited on any property or City street.

**Animal Regulations:** All animals must be on a leash when not on the owner's property. Pet owners are responsible if their pet defecates upon any public place or upon premises not owned or controlled by the owner or harbored unless promptly removed by the animal owner or harbored. Other regulations on animals in the City can be found in Chapter 210.

Residents can report violations to the Code Enforcement Dept. at 636-586-8891

## 2025 HOLIDAY PICK UP SCHEDULE

Solid waste services do not operate on the following days:

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

If a holiday occurs on or before your pick-up day, services will be delayed by one day for the remainder of the week.

## CITY PERMITS AND LICENSES FEES

### PERMITS

**Building Permits:** Building permits may be obtained online through Cloud Permit. A building permit is required for the following: New construction; room addition or extension, garage or carport, fence, porch or deck, patio or breezeway; storage building (any size), retaining wall (any size), all concrete work for future construction, all remodeling work or rehabilitation work that requires replacement or changing load bearing wall, electrical, rafter change, plumbing, heating and air conditioning, floor, door, stairs, satellite dish or demolition.

#### THE COST OF A BUILDING PERMIT IS DETERMINED AS FOLLOWS:

**New Construction-Residential/Commercial:** 38 cents per square foot of living and non-living space. The fee will increase 3% annually on April first (1st) of each year. (April 1, 2023 will go to 39 cents per square foot)

**Remodeling – Residential/Commercial:** Sq. Ft. X 38 cents divided by 2 or number of times an inspection is needed, which ever is less. The fee will increase 3% annually on April first (1st) of each year.

**Swimming Pool Permits:** \$50.00

**Fence Permits:** \$50.00

**Demolition Permits:** \$50.00

**Retaining Wall Permits:** \$50.00

**Excavation and/or Driveway Permits:** (Cost to be determined by City) Minimum \$250.00 for Asphalt and Minimum \$400.00 for Concrete.

**Sign Permits:** Lighted or otherwise - \$50.00.

**Occupancy Permits:** \$30.00

**Yard Sale Permit:** \$2.50 Residence cannot host more than 5 sales a calendar year (not closer then 30 days apart) and each sale shall not last longer than two days.

### LICENSES

**Business Licenses:** Due July 1st of each year.

**Liquor Licenses:** Due July 1st of each year.

**Dog and Cat License:** Due January 1st of each year. Rabies vaccination receipt is required to purchase tag. Tags are \$7.00 if your pet is spayed or neutered, \$10.00 if they are not. There is a \$1.00 penalty if you have not purchased your pet tags by February 1st.

**All transactions are processed at City Hall**

## **UTILITIES**

**Cable: Charter Communications**, 13 Village Plaza, Arnold, MO 63010  
Phone: 1-855-757-7328

**Electricity: Ameren Missouri**, 6450 Hwy MM, House Springs, MO 63051,  
Phone: 1-800-552-7583

**Natural Gas: Spire**, 410 W Main Street, Festus, MO 63028, Phone:  
314-621-6960. In Case of Emergency call: 314-342-0800.

**Water/Sewer: City of De Soto**, 17 Boyd Street, De Soto Phone: 636-586-3326  
Bills may be paid at City Hall; outside drop box in parking lot, inside at payment window or inside letter drop under payment window. Bills can be paid with a debit or credit card and now residence can sign up for ACH where your payment will come out of your checking account on the 10th of each month. You may also sign up online and pay your bill through are utility platform. [www.desotomo.frontdeskworks.com](http://www.desotomo.frontdeskworks.com)

## **City Utility Fees and Deposit**

**Water bills are billed monthly and payable on or before the due date. A 10% penalty is added after 4:30 PM on due date (the 15th of each month). If past due amount is unpaid 10 days after due date (the 25th), utilities will be scheduled for disconnection without further notice.**

**New Service:** A \$150.00 deposit is required for all residence.

**Water Rates:** \$19.18 Minimum charge for up to 2,000 gallons  
\$ 9.59 per 1,000 gallons from 2,000 to 5,000 gallons  
\$ 9.35 per 1,000 gallons after 5,000

**Sewer Rates:** \$9.39 minimum charge for up to 2,000 gallons  
\$4.69 per 1,000 gallons after 2,000

**Trash Fee:** \$16.96

Minimum bill with trash service: \$46.01 (including tax).

Rates increase 3% annually on November 1st.

## **MUNICIPAL COURT**

Starting January 1, 2020 the Municipal Court has been transferred to  
Jefferson County Court, Division 12 located at  
300 Main Street; Hillsboro, MO 63050  
636-797-5443

## **REFUSE COLLECTION**

**Provided by: Waste Connection**  
**12581 State Hwy H; Richwood's, MO 63071**

**Phone: (573) 678-2492**

**Email: [wasteconnectionsмо@wasteconnections.com](mailto:wasteconnectionsмо@wasteconnections.com)**

**Refuse collection** is picked up weekly and billed along with the monthly water bill. The pickup day for the residents is divided into 3 sections, Monday, Wednesday and Thursday. For questions on your pickup day please call City Hall at (636) 586-3326.

**Household refuse** is to be placed in the "90-Gallon" tote. One bulk item per week (a household furnishing, mattress, sofa, chair, etc.), that can safely be handled by two men, may be set out with your regular trash at no additional charge. Please call Waste Connections a week in advance to schedule the bulk item pickup.

**Appliances** can be picked up for a \$28.00 prepaid fee per item. Please call Waste Connections in advance to schedule your pickup of these items.

**Recyclables** are to be placed in the "18-Gallon" container provided for recycle goods only. Listed below are the items which can be recycled:

1. Newspaper. If it is raining, do not put newspaper out. Wet paper cannot be recycled.
2. Glass Bottles and Jars (no lids).
3. Aluminum and Tin Cans (no lids).
4. Plastic Bottles-Milk, Soda, Water and other similar containers.

Recycle pickups are picked up monthly. North of Boyd Street is the 2nd Wednesday and South of Boyd Street is the 2nd Thursday of each month. Recycle containers are to be placed at the same location as your 90 gallon trash container pickup. To request either more recycling bins or a 65-gallon recycling tote please call Waste Connections.

**Yard waste/Compost:** Yard waste consists of grass clippings, leaves, brush, gardening remains and shrub trimmings and must be contained in BIODEGRADABLE KRAFT PAPER compost bags or loose in a standard 32-gallon trash can clearly marked "YARD WASTE". Tree limbs/branches will be picked up **if** they are cut into 4 ft. lengths, bundled and tied. Christmas trees will be picked up the two weeks following Christmas. All bags or cans must weigh less than 50 lbs. each. NO PLASTIC BAGS can be accepted for compost disposal.

**Yard Waste Pickup is the last Wednesday of every month.**

If you have questions about your trash service, please contact Waste Connections directly at (573) 678-2492 or the City of De Soto at 586-3326.



## VOTER REGISTRATION

Citizens can register to vote, during regular business hours, at the City Hall, De Soto Public Library the De Soto License Office and at the Business Office of the De Soto High School. You can also go to [www.jeffcomo.org](http://www.jeffcomo.org) and pull down the following tabs. County Offices – County Clerk/Election Authority – Election Authority/Voter Registration – Voter Information.

This site contains answers to questions like: Am I registered? - Provides forms to change your address and register to vote; then mail to the County Clerk - list locations of polls, where you can vote and show a sample ballot of the current election.

The deadline to register to vote is the 4th Wednesday preceding any election. Upcoming elections are as follows.

### YOU MUST REGISTER BY

January 8, 2025  
February 5, 2025  
March 12, 2025  
July 9, 2025  
October 8, 2025

### TO VOTE

February 4, 2025  
March 4, 2025  
April 8, 2025  
August 5, 2025  
November 4, 2025

## TAXES 2025

Basic tax levy for latest year (per \$100 assessed valuation)

### Property Taxes: Total - 6.3982%

City - 0.5287%      State - 0.0300%  
School - 4.4063%      Library - 0.3369%  
Park - 0.0256%      Ambulance - 0.2620%  
Junior College - 0.3112%

Other - 0.4975% (Health-0.1003%; Road - 0.2258%; Handicap 0.0857%;  
Mental Health - 0.0857%; County 0.00%)

### Sales Tax:

City 3%  
County 2.625%  
State 4.225%  
**Total 9.850%**

**Figuring Your Real Estate and Personal Property Tax:** Multiply the total property tax rate times your assessed valuation. Assessed valuation is a percentage of your property's market value as determined by the County Assessor.

Assessment rates are set by the State as follows:

### Real Property

Residential 19% of value  
Agricultural 12% of value or  
productive capability  
Other 32% of value  
Crops (Grains).5% of value

### Personal Property

Manufactured Homes 19% of value  
Farm Machinery 12% of value  
Livestock 12% of value  
Historic (Cars, Planes) 5% of value  
Vehicles, other 3.3% of value

## DeSoto Athletic Complex



## DE SOTO PUBLIC LIBRARY

The De Soto Public Library has been serving the De Soto community since its beginning in 1935 and is located at 712 S. Main St. It is supported by a tax voted by the people living within the De Soto city limits. It is governed by a board of nine people appointed by the Mayor of De Soto.

Currently the library collection consists of over 32,000 items including books, audio books, movies, magazines and microfilm. The library also has a collection of local history, pictures and genealogical materials. We have 5,000+ people who have obtained library cards and are active users.

The Library is open Monday, Wednesday, Thursday & Friday from 9AM - 5PM, Tuesday 9AM-7PM and Saturday from 9AM - 2PM Phone 636-586-3858.

## OTHER CONTACT NUMBERS

**DE SOTO POST OFFICE:** 950 Boyd St. Phone: 586-5617

**CHAMBER OF COMMERCE:** Sarah Greenlee, Office Coordinator  
Phone: 586-5591 Fax: 586-5591

**DE SOTO LICENSE OFFICE—DEPARTMENT OF REVENUE**

2000 Rock Road Phone: 586-9228

**DESOTO PUBLIC SCHOOLS—Administration Office—**

610 Vineland School Rd. Phone: 586-1000

**ST. ROSE OF LIMA SCHOOL—** 523 S. 4th St.— Phone: 337-7855

**JEFFERSON COUNTY COURT HOUSE—** 929 Maple St. Phone: 797-5555

**JEFFERSON COUNTY HEALTH CENTER—** 405 Main St. Phone: 789-3372

**DE SOTO COMMUNITY CENTER —** 400 Boyd St. Phone: 586-5227



### **Ritcher Park – East Third Street**



Ritcher Park is a 3.5 acre park located at the corner of E. Third St. and E. Roberts St. The park is suited for two softball/baseball fields with screens and dugout benches for players. The south west corner has basketball goals. A roadway follows the perimeter of the fields. The park has safety lighting around the perimeter but is not equipped for night play. One portable restroom is on site.

### **East Side Park – Moulton Street**

East Side Community Park sets on Moulton St. and Kennett St. between E. St. Louis St. and E. Stone St. A playground area designated for children ages 5-12 years old and a basketball court are on site for family recreation. A pavilion with two picnic tables and a grill are located in the center of the park. The remainder of the park is open lawn with ample shade. Off-street parking is available on the west side of the park. The park has one portable restroom.



### **Fletcher Park – Eighth and Fletcher St.**

Fletcher Park covers approximately a one half block area within a residential setting. The park contains a playground area designed for children ages 5-12 years' old. and one basketball goal on a small concrete court. Open lawn provides for child free-play. The park has one picnic table, two benches and a portable restroom. Shade is limited. The park has on street parking only.



### **Joachim Park – Miller St. at Rollins St.**

Joachim Park is a basketball park between the Rural Fire House and Joachim Creek. The Park offers two full size courts and a paved off street parking lot.

This park is fenced and has an ADA portable restroom.

## **PARK RESERVATIONS**

Park reservation requests are taken starting January 2nd for the upcoming year. Walther Park has five pavilions, Spross Park has the main pavilion, and the Sports Complex has one pavilion that can be reserved by completing a request form at City Hall. Non-residents of the City of De Soto will be charged a \$25.00 non-refundable fee to reserve a pavilion, Residents that reside in the City limits of De Soto will be charged a \$25.00 deposit that will be returned after the reserved area is inspected for trash, debris and damage. If the deposit is not picked up within 30 days after the reservation the deposit will be donated to the City's Parks Department and your deposit will not be refunded.

**Fallen Soldier's Memorial** is located in Spross Park at the corner of Concord St. and Amvets Dr. In the Summer of 2011, with private donations and volunteer workers, the names of Sgt. James Ide and other local fallen soldiers were honored with this brass tribute.



**Vietnam Veterans Memorial** is located in Walther Park on Veterans Dr. The Jefferson County Memorial Wall Committee constructed a monument at the site after the City sponsored a viewing of The Wall in May 2008.

**Railroad Memorial** is located at 4283 Fountain City Rd. Honoring the local men and women that have worked at the De Soto Car Shop. The Railroad





### **Walther Park – 1556 Veterans Dr.**



Walther Park is the largest park of all of the parks with 18 acres of ground running along side of Joachim Creek. There are many activities going on throughout the year. Currently the soccer program is held in the park for boys and girls from the ages of pre-K to 12<sup>th</sup> grade; spring and fall sessions. Another event that has taken place every year in the park is the De Soto Fall Festival where vendors from all around come to sell their unique crafts and food. Each year the event seems to get bigger and better.

Stationary park facilities include a sand volleyball court, a basketball court, a baseball field, four playgrounds, access to several fishing areas, a gazebo that can be reserved for wedding, different size pavilions throughout the park that can be reserved and others that are on a first come basis. All have tables and grills. Larger pavilions have electricity.

There are many benches throughout the park to relax and enjoy the day. “Get Healthy De Soto” has fanatically helped in creating a one mile long walking trail through the park that has exercise stations



for a safe workout. A tree museum at the north entrance of the park displays trees traceable to over 50 historic figures and events. Portable restrooms and trash containers are accessible throughout the park.



### **Thomas Park – Rock Rd. and Thomas St.**

Thomas Park is a full size basketball court located at the corner of Rock Road and Thomas St. Off street paved parking is available on the north side of the court as well as on-street parking on Thomas St. Benches are provided for the players. There is no restroom on site.

### **Bernhardt Park – Between Main and Second Streets at Mineral**

The property was donated to the City in honor of long-time citizen William Bernhardt. The land is no longer accessible to residents because of safety reasons. However, for those who enjoy walking/running stairs, the park has a 107 step staircase that connects the Mineral St./Main Street alley with Second Street.

### **Spross Park – Amvets Dr. and Concord St.**

Spross Park is located just north and east of the De Soto Jr. and Sr. High Schools at the corner of Amvets Dr. and Concord St.

The Park has had numerous updates in the past few years. The hillsides are heavily shaded with large mature trees. Benches are scattered throughout the Park to rest/relax and enjoy the peaceful atmosphere and beautiful landscaping. A paved walking trail winds through the northern hillside. There are two pavilions; one in the center of the park that has six tables with a grill and a children's playground just to the west. There is also a beauty waterfall to listen the sound of the water. There is also a Gazebo there for wedding and other events.



The second pavilion is at the southwest corner of the Park. It has one table and grill with a toddler playground at the site. For adult recreation, a half basketball court is located near the center of the Park and a disc golf course winds through the northern hill side. Paved parking lots are at the northeast and southeast corners as well as on street parking. In 2012, a waterfall was completed on the south hillside.

As previously mentioned Spross Park recently became the home of a Soldier's Memorial and serves as a reminder of the price our soldiers are willing to pay for our freedom.

Spross Park is lighted for safety but not for evening activities. A portable ADA toilet is located at the southeast parking lot.

### **Wideman Farm Park**

This park is undeveloped property.